



NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)

Plot No. DG/13, Premises No. 04-3333, Action Area-ID,
New Town, Kolkata - 700 156

Memo No. 11828/NKDA/Engg/EE-I-18/2019 (Pt.)

Dated : 28-12-2022

NOTICE

Notice inviting application for maintenance and use of playground in DF block in Action Area I in New Town Kolkata

Applications are hereby invited from educational institutions in New Town for engagement for maintenance of the playground developed by NKDA at action area I at DF Block abutting street No.314 to the Southeast of street No. 314, measuring more or less 1.74 acres with a play area of 1.41 acre with pathways, sitting arrangements and lighting arrangement. The ground is fenced with high steel fencing and with goal posts for football ground.

Applications are to be submitted in the enclosed format signed and scanned copy to be e mailed to ntcontrolcenter@nkda.in with subject line " Application for maintenance and use of playground in DF Block on street No.314" with documents as mentioned in the application format on or before 5 PM on 16th January 2023

Alternatively, the signed hardcopy of the application with all relevant documents may be submitted in a sealed envelope addressed to **Estate Manager, New Town Kolkata Development Authority, Administrative Building. Plot No - DG/13, Premises No - 04-3333, Action Area - ID, New Town, Kolkata – 700156** at the reception section of New Town Kolkata Development Authority on or before 5 PM on 16th January 2023. The sealed envelope has to be superscribed "Application for maintenance and use of playground in DF Block on street No.314"

Eligibility:

1. Educational institutions in New Town area
2. With affiliation from appropriate authority.

Selection Method:

Selection will be made against valid application form submitted to NKDA. The selection will be made by a committee formed for this purpose. The applicants will be required to present before the selection committee their plan for maintenance and utilization of the playground and financing plan. The selection will be made on the basis of the presentation. Weightage will be given for sports activities in the institution with appropriate sports faculty and achievements in the past. Decision of the selection committee will be final and binding upon all concerned.

Terms and Conditions:

1. The Selected Institution will enter into an agreement with NKDA within 15 days of intimation of selection for maintenance and utilization of the ground on payment of Security Deposit.
2. The selected agency will have to maintain a security deposit of Rs.10,00,000/- (Rupees ten lakh only) during the tenure of engagement.

3. The engagement will be initially for a period of 11 months which may be extended for 2 further terms of 11 months each subject to satisfactory performance and on mutual agreement. The first right of refusal will however be reserved by NKDA.
4. In case of a loss of property or repair cost required for the ground or any of its associated infrastructure as a result of nonperformance or poor performance by the Selected Agency, the cost will be adjusted from the security deposit under notice to the Selected Agency.
5. Rules and regulations for operation of the Activity Zones/Playgrounds as approved by the NKDA board in the 56th meeting held on 21st March 2022 shall remain in force.
6. All sorts of security, maintenance, repair, manpower and electricity will be arranged by Selected Institution including ground, fencing, pathways and lighting fittings and fixtures at their own cost.
7. Selected institution will have only operation and access rights without any right and title over the playground.
8. The free access to morning and evening walkers shall continue as before.
9. No charges will be recovered from the general users by the Selected Agency.
10. Selected institution may be allowed to use the ground for play and events of their students and their staff.
11. If any institution/organization other than staff or students of selected institution uses the playground, prior permission of NKDA shall be obtained by selected institution and 50% of rent as decided by NKDA shall be shared with NKDA
12. No change in the infrastructure of the ground shall be made by selected institution without prior written approval of NKDA.
13. The access to the playground shall be controlled by selected institution.



Estate Manager IV
New Town Kolkata Development Authority

Memo No. 11828/1(5)/NKDA/Engg/EE-I-18/2019 (Pt.)

Dated : 28-12-2022

Copy forwarded for information to :

1. Executive Engineer-I, NKDA
2. Finance Officer, NKDA
- ✓ 3. System Manager, NKDA -with a request to upload in the official website of NKDA.
4. PA to Hon'ble Chairman, NKDA
5. PA to Chief Executive Officer, NKDA



Estate Manager IV
New Town Kolkata Development Authority

ENCLOSURE

Format for application for maintenance and use of playground in DF block in Action Area I in
New Town Kolkata

(To be submitted on official letter head of the applicant organization)

Name of the Institution	
Full address of campus in New Town, Kolkata	
Number of sports teachers and trainers	
Sports facilities for the students in the institution	
Sports courses offered by the institution	
Inter Institution prizes/trophies won by the Institution	

I am the <designation> of < Name of the Institution> and authorized to sign documents on behalf of < Name of the Institution> The above information is true to the best of my knowledge and belief. On behalf of the institution <name> I hereby declare that we will abide by all the terms and conditions of the notice inviting application. We understand that the decision of NKDA shall be final in selecting the agency for maintenance and utilization of the playground in Block DF action area I

Signature

Designation

Seal

Enclosures

- i. Proof of campus in New Town (self-attested copy of trade license/Electricity Bill/Allotment Letter from WBHIDCO/ Paid receipt of property tax/ Mutation Certificate)
- ii. Proof of affiliation (Self attested copy of affiliation certificate/affiliation letter from appropriate board/ UGC/Authority/ Council)
- iii. Proof of awards/rewards in sports if any